**昆明学院国际学生请假申请表**

**Application Form of Ask-for-Leave for Kunming University International Students**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 中文名  Chinese Name (if have) |  | 英文名  English Name | |  |
| 学号  Student Number |  | 护照号码  Passport Number | |  |
| 国籍  Nationality |  | 联系电话  Tel / Mobile Phone | |  |
| 院系  Department |  | 专业&班级  Major & Class | |  |
| Email |  | | | |
| 请假具体内容  Details of Leave | 请假天数 Days of Leave: Days 目的地Destination:  从From (Y/M/D) 至to (Y/M/D) | | | |
| 请假原因 Reason:  学生签字Signature: 日期Date: (Y/M/D) | | | | |
| 学生承诺Commitment of the student  我承诺：我会补习请假期间所缺的课程。请假期间的个人人身财产安全由我本人负全部责任，与学校无关！请批准！  I also hereby announce that I will learn the missing courses by myself because of my absence. I will bear full responsibility for my personal and possession security during the period while I am absent, and it is not concerned with the university.  学生签字 Signature: 日期Date: (Y/M/D) | | | | |
| 班主任意见Permission of supervisor  签字Signature: 日期Date: | | | 院（系）领导意见Permission of the Faculty Leader  签字Signature: 日期Date: | |
| 国际学院教务管理科意见 Permission of the School of International Education （Teaching Affairs office）  签字Signature: 日期Date: | | | 国际学院领导意见Permission of Leader，the School of International Education  签字Signature: 日期Date: | |
| 教务处意见 Permission of Teaching Affairs Department  签字Signature: 日期Date: (Y/M/D) | | | | |
| 校领导意见Permission of school leader  签字Signature: 日期Date: (Y/M/D) | | | | |

注：回校两天后（周六、周日顺延），到国际学院销假

Please report back to the School of International Education in two days of returning to the campus (Except Saturday and Sunday).