**昆明学院国际学生请假申请表**

**Application Form of Ask-for-Leave for Kunming University International Students**

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| 中文名Chinese Name (if have) |  | 英文名 English Name |  |
| 学号Student Number |  | 护照号码Passport Number |  |
| 国籍Nationality |  | 联系电话Tel / Mobile Phone |  |
| 院系Department |  | 专业&班级Major & Class |  |
| Email |  |
| 请假具体内容Details of Leave  | 请假天数 Days of Leave: Days 目的地Destination: 从From (Y/M/D) 至to (Y/M/D) |
| 请假原因 Reason: 学生签字Signature: 日期Date: (Y/M/D) |
| 学生承诺Commitment of the student我承诺：我会补习请假期间所缺的课程。请假期间的个人人身财产安全由我本人负全部责任，与学校无关！请批准！I also hereby announce that I will learn the missing courses by myself because of my absence. I will bear full responsibility for my personal and possession security during the period while I am absent, and it is not concerned with the university. 学生签字 Signature: 日期Date: (Y/M/D) |
| 班主任意见Permission of supervisor 签字Signature: 日期Date: | 院（系）领导意见Permission of the Faculty Leader签字Signature: 日期Date: |
| 国际学院教务管理科意见 Permission of the School of International Education （Teaching Affairs office） 签字Signature: 日期Date: | 国际学院领导意见Permission of Leader，the School of International Education签字Signature: 日期Date: |
| 教务处意见 Permission of Teaching Affairs Department签字Signature: 日期Date: (Y/M/D) |
| 校领导意见Permission of school leader 签字Signature: 日期Date: (Y/M/D) |

注：回校两天后（周六、周日顺延），到国际学院销假

Please report back to the School of International Education in two days of returning to the campus (Except Saturday and Sunday).